**The Joint Graduate School of Energy and Environment**
ACADEMIC SECTION TEL. 02-4708309-10 EXT. 4127 FAX: 02-8726736
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AS22

**Date** ……..

**Subject:** Request for waiving the school fee in the semester ……
**To:** JGSEE Director

I am ……..……..…… (Full name), the ☐ PhD ☐ MPhil ☐ MSc ☐ MEng student in program ☐ Energy T. ☐ Envi T. ☐ Energy T&M ☐ Envi T&M My thesis title is……... supervised by …….…… Currently, I have finished all research works but have not completed the thesis writing. I plan to register for the thesis defense examination in the academic year of ……. Therefore, I would like to request for waive the school fee of 50%, according to the JGSEE regulation on the school fee waiving (Year 2002: No 8).

For your kind consideration,

.....

(.....)
Student name

**Advisor**
Student has completed research work
☐ Yes ☐ No

Comment……

.....

.....

(.....)
Advisor's signature

**Checking by Officer**

**Semester**……..

**Examination:** …… …….

**:** Total Thesis Credits ……...

**:** Cumulative thesis credits Earned… ……

: Number of credits registered this semester ……

**Financial**

Comment……..

……..……..…….

…….

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……
(Ms. Supaphan Phinthong)
Secretary of Academic Services Section

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(Ms. Wanvimon Panomtham)
Head of Financial Section

| **Comments by Division Chairperson** | **Approved by Director** |
|---|---|
| | ☐ Approved ☐ Not approved |
| ..... | ..... |
| ..... | ..... |
| (.....)<br>Division Chairperson | ……<br>(Prof. Dr. Navadol Laosiripojana)<br>Director |